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(800) 424-2436  
[www.QuipLabs.com](http://www.QuipLabs.com)

## QUIP LABS EMERGENCY PROCEDURES FOR COVID-19

### THE IMPLEMENTATION OF A FACILITY CHECK-IN PLAN

The highest priority at Quip Laboratories is the health and safety of our customers and employees. To that end, please note that we've implemented a facility check-in program to monitor the health and well-being of our personnel. This check-in program will ensure that every single employee at our home office and across the United States is following internal best practices when entering and leaving Quip Labs facilities and that we maintain a COVID-19-free facility.

In addition to ensuring the safety of our customers and employees, this is also designed to allow for an early detection of potential operational disruptions at Quip Labs and in our supply chain.

### DELIVERY HYGIENE PROGRAM

We know that our customers continue to rely on Quip Labs disinfection chemistries to maintain their facilities and prevent the spread of infection. However, many of our customers have raised concerns about the spread of COVID-19 through Quip Labs deliveries. During periods of raised pathogenic concern, we implement protocols to prevent the spread of disease, including disinfecting our delivery vehicles every single day with a dry-fogged hydrogen peroxide. Additionally, we have instructed all Quip Labs drivers to utilize and properly dispose of PPE when entering facilities, to ensure that there are no concerns about spreading the SARS-CoV-19 Virus.

### SUPPLY CHAIN INTERRUPTIONS

Because our raw material suppliers for our main line of cleaners and disinfectants are all US-based, and because we operate our own shipping services to much of the country, we don't expect supply chain interruptions for the majority of our products. While our MB-10 and Vimoba Tablets are produced in Germany, we do maintain a 9-month rotating inventory in warehouses located in Houston, TX and Wilmington, DE.

### ORDER INCREASES AND EXTRA LARGE ORDERS



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Some of our customers have placed extra-large orders in anticipation of COVID-19 disinfection needs. In an effort to ensure that our COVID-19 efficacious chemistries are distributed to areas where they are needed most, we will fulfill scheduled orders first, and then evaluate extra-large orders based on customer needs.

### CONTACT INFORMATION FOR QUIP LABS

For our newer customers, please note the following contact addresses to help you get a faster reply to your requests during this period of increased concern.

Quotes: [quotes@quiplabs.com](mailto:quotes@quiplabs.com)

Orders: [orders@quiplabs.com](mailto:orders@quiplabs.com)

Marketing materials and press: [kyle@quiplabs.com](mailto:kyle@quiplabs.com)

### QUIP LABS EMPLOYEE TRAVEL RESTRICTIONS

Concerning domestic travel restrictions, our employees have been instructed to pause all nonessential travel to areas of known COVID-19 activity. All essential domestic travel will be left up to our employee's discretion.

For international travel, Quip Labs employees are prohibited from traveling to any countries identified as a Level 3, Avoid Nonessential Travel CDC rating. Personnel returning from high-risk international areas are required to self-quarantine at home for a minimum of 14-days prior to returning to work.

### PRODUCT & PACKAGING SAFETY

Based on current available information, the CDC's guidance on this topic is as follows:

*"There is still a lot that is unknown about the newly emerged COVID-19 and how it spreads. Two other coronaviruses have emerged previously to cause severe illness in people (MERS-CoV and SARS-CoV). The virus that causes COVID-19 is more genetically related to SARS-CoV than MERS-CoV, but both are betacoronaviruses with their origins in bats. While we don't know for sure that this virus will behave the same way as SARS-CoV and MERS-CoV, we can use the information gained from both of these earlier coronaviruses to guide us. In general, because of poor survivability of these coronaviruses on surfaces, there is likely very low risk of spread from products or packaging that are shipped over a period of days or weeks at ambient temperatures. Coronaviruses are generally thought to be spread most often by respiratory droplets. Currently there is no evidence to support transmission of COVID-19 associated with imported goods and there have not been any cases of*



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*COVID-19 in the United States associated with imported goods. Information will be provided on the Coronavirus Disease 2019 (COVID-19) website as it becomes available."*

In accordance with industry best practices, appropriate PPE should be worn while handling all our products and hands washed immediately following the handling of any product packaging. Given the variables that may change, please routinely visit the CDC COVID-19 Page for updated information.

Please feel free to contact us at [1 \(800\) 424-2436](tel:18004242436) or reach out via the regional contact page at [www.quiplabs.com](http://www.quiplabs.com) if you have any additional questions or concerns.

Sincerely,

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